# FoKi

Verziószám: 2.0 (eFOKI) Lezárás dátuma: 2019.04.08.

# GOOGLE DRIVE ÜZEMBE HELYEZÉSI LEÍRÁS



Készítette: ItJump Kft.

Székhely: 9700 Szombathely, Puskás Tivadar u. 5. Budapesti iroda: 1082 Budapest, Corvin köz 4. 4/6. Telefon: (1) 299-2100 Email: info@itjump.hu E-mail: info@crmjump.com

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# TARTALOM

| TARTAL | DM                                     | 2  |
|--------|--|----|
| 1      | ÖSSZEGZÉS                              | 2  |
| 2      | GOOGLE DRIVE-BAN SZÜKSÉGES BEÁLLÍTÁSOK | 2  |
| 3      | EFOKI-BAN SZÜKSÉGES BEÁLLÍTÁSOK        | 10 |

# 1 ÖSSZEGZÉS

Jelen segédlet az eFoKi rendszer esetében a Google Drive használatával kapcsolatos beállításokat mutatja be.

# 2 GOOGLE DRIVE-BAN SZÜKSÉGES BEÁLLÍTÁSOK

Google Drive API használatának engedélyezése

Link: https://console.developers.google.com

| =         | Google APIs Select a proj   | ect Q                                |
|-----------|-----------------------------|--------------------------------------|
| API       | APIs & Services             | Dashboard                            |
| •         | Dashboard                   | To view this page calest a project   |
| ш         | Library                     | To view this page, select a project. |
| 0-        | Credentials                 |                                      |
| Új projek | t készítése                 |                                      |
| Selec     | et a project                | NEW PROJECT                          |
| م Se      | arch projects and folders — |                                      |
| RECEN     | IT ALL                      |                                      |
| Name      |                             | ID                                   |
| ⊞         | No organization             | 0                                    |

Új projekt neve: javasoljuk az eFOKI használatát

# New Project

| A   | You have 1<br>delete proi | 12 projects remaini<br>iects. Learn more     | ing in your quota. Re                      | equest an increase                 | or                        |               |
|---|---------------------------|--|--|------------------------------------|---------------------------|---------------|
|   | MANAGE                    | QUOTAS                                       |  |                                    |                           |               |
| Project na  | me *                      | [  |  |                                    | Ø                         |               |
| Project ID:   | efoki-2357                | 10. It cannot be cha                         | nged later. EDIT                           |                                    |                           |               |
| Locati  | ion *<br>ganization       |  |  | В                                  | ROWSE                     |               |
| Parent org  | anization or              | folder                                       |  |                                    |                           |               |
| CREATE  | CANC                      | EL   |  |                                    |                           |               |
| API engedélyeze                                       | ése                       |  |  |                                    |                           |               |
| $\neq \rightarrow C$ $\blacksquare$ $=$ $=$ Google AF | > s seFOKI ◄              | velopers.google.com/apis/da                  | shboard (project=efoki-235/10              | &supportedpurview=project          |                           |               |
| APIs & Ser  | vices                     | APIs & Services                              | + ENABLE APIS AND SEF                      | RVICES                             |                           |               |
| 💠 Dashboard   |                           | You don't have                               | any APIs available to use vet. To          | get started. click "Enable APIs ar | nd services" or go to the | e API library |
| Library   |                           |  |  |                                    | Ĵ                         |               |
| Drive API megke                                       | eresése                   |  |  |                                    |                           |               |
| ← API Libra   | ıry                       |  |  | $\triangleright$                   |                           |               |
| 5.  | W<br>Tr                   | Velcome to the .<br>ne API Library has docum | API Library<br>nentation, links, and a sma | art search experience.             | 4                         | •             |
| •   |                           | Q Search for APIs &                          | & Services                                 |                                    |                           |               |
|   |                           |  | •  | 9                                  |                           | _             |

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Settings

Roles

Audit Logs

Cryptographic keys

Identity-Aware Proxy

Manage resources

| ≡               | Google APIs  ♣ eF0KI ▼                                  | Q  |
|-----------------|---|--|
| θ               | IAM & admin   | Service accounts + CREATE SERVICE ACCOUNT = DELETE   |
| + <u>*</u><br>0 | IAM<br>Identity & Organization<br>Organization policies | Service accounts for project "eFOKI"<br>A service account represents a Google Cloud service identity, such as code running on Compute Engine VMs, App<br>Engine apps, or systems running outside Google. <u>Learn more</u> |
|                 | Quotas  | = Filter table   |
| <u>•</u>        | Service accounts  | Email Name 🛧 Description Key ID Key creation date Actions  |
| •               | Labels  | No rows to display   |
| \$              | Settings  |  |
|                 |   |  |
| ≡               | Google APIs 🔹 efoki                                     | ▼  |
| θ               | IAM & admin   | Create service account   |
| +               | IAM   | 1 Service account details — 2 Grant this service account access to project   |
| Θ               | Identity & Organization                                 |  |
|                 | Organization policies                                   | Service account details  |
|                 | Quotas  | efoki  |
| <u>•</u> =      | Service accounts  | Display name for this service account  |
| •               | Labels  | efoki-2 @efoki-235710.iam.gserviceaccount.com X C  |
| \$              | Settings  | Service account description  |
| 0               | Cryptographic keys                                      | eFOKI hozzáférés Describe what this service account will do  |
|                 | Identity-Aware Proxy                                    |  |
|                 | Roles   | CREATE CANCEL  |
| =               | Audit Logs  |  |

| ≡           | Google APIs : eFOKI -   | ٩  |
|-------------|---|--|
| θ           | IAM & admin   | Create service account   |
| +•          | IAM   | Service account details — 2 Grant this service account access to project (optional) –  |
| θ           | Identity & Organization   |  |
|             | Organization policies   | Service account permissions (optional)   |
|             | Quotas  | Grant this service account access to eFOKI so that it has permission to complete<br>specific actions on the resources in your project. Learn more  |
| 연판          | Service accounts  | Select a role 👻  |
| ۹           | Labels  |  |
| \$          | Settings  | + ADD ANOTHER ROLE   |
| 0           | Cryptographic keys  | CONTINUE CANCEL  |
|             | Identity-Aware Proxy  |  |
| =           | Google APIs eFOK  | a  |
| -           |   |  |
| Ð           | IAM & admin   | Create service account   |
| + <u>•</u>  | IAM   |  |
| Θ           | Identity & Organization   | Grant users access to this service account (optional)  |
|             | Organization policies   | Grant access to users or groups that need to perform actions as this service account.  |
|             | Quotas  | Service account users role   |
| • <u>−</u>  |   |  |
| _           | Service accounts  | Grant users the permissions to deploy jobs and VMs with this service account   |
| 0           | Service accounts  | Grant users the permissions to deploy jobs and VMs with this service account   |
| •           | Labels  | Grant users the permissions to deploy jobs and VMs with this service account Service account admins role Grant users the permission to administer this service account   |
| ۰<br>ب      | Service accounts Labels Settings  | Grant users the permissions to deploy jobs and VMs with this service account Service account admins role Grant users the permission to administer this service account   |
| ►<br>✿<br>⑨ | Service accounts<br>Labels<br>Settings<br>Cryptographic keys  | Grant users the permissions to deploy jobs and VMs with this service account Service account admins role Grant users the permission to administer this service account Create key (optional)   |
| ◆           | Service accounts<br>Labels<br>Settings<br>Cryptographic keys<br>Identity-Aware Proxy                        | Grant users the permissions to deploy jobs and VMs with this service account          Service account admins role       Image: Comparison of the permission to administer this service account         Grant users the permission to administer this service account       Image: Comparison of the permission to administer this service account         Download a file that contains the private key. Store the file securely because this key       Image: Comparison of the permission of the perm  |
| •<br>•<br>• | Service accounts<br>Labels<br>Settings<br>Cryptographic keys<br>Identity-Aware Proxy<br>Roles               | Grant users the permissions to deploy jobs and VMs with this service account Service account admins role Grant users the permission to administer this service account Create key (optional) Download a file that contains the private key. Store the file securely because this key can't be recovered if lost. However, if you are unsure why you need a key, skip this step for now.  |
| •<br>•<br>• | Service accounts<br>Labels<br>Settings<br>Cryptographic keys<br>Identity-Aware Proxy<br>Roles<br>Audit Logs | Grant users the permissions to deploy jobs and VMs with this service account Service account admins role Grant users the permission to administer this service account Create key (optional) Download a file that contains the private key. Store the file securely because this key can't be recovered if lost. However, if you are unsure why you need a key, skip this step for now. CREATE KEY   |
| ◆           | Service accounts<br>Labels<br>Settings<br>Cryptographic keys<br>Identity-Aware Proxy<br>Roles<br>Audit Logs | Grant users the permissions to deploy jobs and VMs with this service account Service account admins role Grant users the permission to administer this service account Create key (optional) Download a file that contains the private key. Store the file securely because this key can't be recovered if lost. However, if you are unsure why you need a key, skip this step for now. CREATE KEY The CREAT |
| ◆           | Service accounts<br>Labels<br>Settings<br>Cryptographic keys<br>Identity-Aware Proxy<br>Roles<br>Audit Logs | Grant users the permissions to deploy jobs and VMs with this service account<br>Service account admins role<br>Grant users the permission to administer this service account<br>Create key (optional)<br>Download a file that contains the private key. Store the file securely because this key<br>can't be recovered if lost. However, if you are unsure why you need a key, skip this step<br>for now.<br>CREATE KEY<br>DONE<br>CANCEL  |





Kulcshoz tartozó jelszó megjelenítése

#### Private key saved to your computer A efoki-235710-66323c7a8d94.p12 allows access to your cloud resources, so store it securely. Learn more This is the private key's password. It will not be shown again. You must present this password to use the private key. Learn more notasecret Г Google APIs 🔹 eFOKI 👻 $\equiv$ Q A IAM & admin Create service account IAM +9 0 Service account users role Grant users the permissions to deploy jobs and VMs with this service account Θ Identity & Organization Organization policies Service account admins role 0 Grant users the permission to administer this service account Ouotas **0**2 Service accounts Create key (optional) • Labels Download a file that contains the private key. Store the file securely because this key can't be recovered if lost. However, if you are unsure why you need a key, skip this step Settings 22 for now. 1 Cryptographic keys Keys Identity-Aware Proxy Key ID 66323c7a8d941b94f9f0725275122209c2c5b3f0 ...... Roles Audit Logs $\equiv$ + CREATE KEY 2 DONE CANCEL <١

| ≡  | Google APIs 🔹 eFOKI 👻   |   |                   | ۹              |             |                     |        |         |
|----|-------------------------|---|-------------------|----------------|-------------|---------------------|--------|---------|
| θ  | IAM & admin             | Service   | e accounts        | + CREATE SE    | RVICE ACCOU | JNT 👕 DEL           | ETE    |         |
| +• | IAM                     | Service   | e accounts for p  | project "eFOKI |             |                     |        |         |
| Θ  | Identity & Organization | A service account represents a Google Cloud service identity, such as code running on Compute Engine VMs, App<br>Engine apps, or systems running outside Google. Learn more |                   |                |             |                     |        |         |
|    | Organization policies   |   |                   |                |             |                     |        |         |
|    | Quotas                  | Ξ   | Filter table      |                |             |                     | Ø      | III     |
| 연필 | Service accounts        |   | Email             |                | Name 🛧      | Description         | Key ID | Actions |
| •  | Labels                  |   | 235710.iam.gservi | ceaccount.com  | етокі       | eFOKI<br>hozzáférés | 66323C | :       |
|    |                         | 4   |                   |                |             |                     |        | E.      |

# Link: <u>https://drive.google.com</u>

Mappákhoz a technikai felhasználó hozzáférésének engedélyezése

| $\leftrightarrow$ $\rightarrow$ | C https://drive.googl | le.com/drive/my-drive                              |
|---------------------------------|-----------------------|--|
|                                 | Drive                 | Q Keresés a Drive-on                               |
| (+                              | L úi                  | Saját meghajtó 👻                                   |
| <u> </u>                        |                       | Gyors hozzáférés                                   |
| ۱.                              | Saját meghajtó        | •  |
|                                 | Velem megosztva       | Pontos keresés. *<br>A Gyors hozzáférés funkcióval |
| G                               | Legutóbbi             | mindig hasznos tippeket kaphat a<br>, nap során    |
| *                               | Csillagozva           | 1  |
| Î                               | Kuka                  | KIKAPCSOLAS RENDBEN                                |
| $\bigcirc$                      | Tárhely               |  |

30 GB/1,1 GB felhasználva TÁRHELY BŐVÍTÉSE

### FoKi Üzemeltetési Kézikönyv



| Megosztás másol   | kal                  | Megosztható link létrehozása 🕞 |
|-------------------|----------------------|--------------------------------|
| Személyek         |                      |                                |
| Lefoki-2@efoki-2  | 35710.iam.gserviceac | count.com 🗙 🔪 👻 👻              |
| További személyek | felvétele            |                                |
| Megjegyzés hozzáa | dása                 |                                |
|                   |                      | Felhasználók értesítése 🗹      |
| Küldés Méş        | gse                  | Halad                          |
|                   |                      |                                |

# B EFOKI-BAN SZÜKSÉGES BEÁLLÍTÁSOK

# eFOKI-ban a Rendszer adminisztráció – Tárhely kezelés menüpont kiválasztása

| Rendszeradminisztráció                |
|---------------------------------------|
| Adat szintű napló                     |
| Egyedi mezők                          |
| Felhasználói csoportok                |
| Felhasználói szintű<br>szolgáltatások |
| Felhasználók                          |
| Hivatalok importálása                 |
| Hozzáférés szintű napló               |
| Tárhelykezelés                        |
| Üzenetküldési beállítások             |

### Google Drive technikai felhasználó adatok rögzítése

| Та | Tárhelykezelés                               |   |                        |  |  |  |
|----|--|---|------------------------|--|--|--|
|    | eFOKI felhő Google Drive Mappák              |   |                        |  |  |  |
|    | Google Drive                                 |   |                        |  |  |  |
|    | Google Drive használata                      |   |                        |  |  |  |
|    | efoki-2@efoki-235710.iam.gserviceaccount.com |   |                        |  |  |  |
|    | P12 kulcsfájl *                              |   | P12 kulcsfájl jelszó * |  |  |  |
|    | P12 kulcsfájl                                | Û |                        |  |  |  |
|    |  |   |                        |  |  |  |